



**DEPARTMENT OF  
FINANCIAL  
INSTITUTIONS**

**G. Edward Leary**  
*Commissioner*  
**Darryle P. Rude**  
*Chief Examiner*  
**R. Paul Allred**  
*Deputy Commissioner*

# STATE OF UTAH

**Gary R. Herbert**  
*Governor*  
**Spencer J. Cox**  
*Lieutenant Governor*

**March 12, 2020**

**RE: Contingency Closing Main Offices/Branches and COVID-19 Communications**

Dear President,

Utah Code Section 7-1-808(3)(a) (Closing Days for Depository Institutions) allows a depository institution to be open or closed to the general public during business hours of its choosing, except Sundays.

If your institution determines it is in the best interest of your employees and members to temporarily reduce or suspend main office or branch operations, or reduce the hours they are open, please proceed as you determine is best.

If you choose to take any action in this regard, please do the following:

- (1) Provide adequate notice to your members.
- (2) Provide an email informing the appropriate Department industry supervisor of the action taken.

Please consult with the appropriate federal regulator regarding their requirements.

Regards,

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Supervisor of Credit Unions